TENDER DOCUMENT

CONSTRUCTION OF PREDATOR-PROOF LIVESTOCK BOMAS AND RELATED WORKS IN IDENTIFIED DEPREDATION HOTSPOTS

LAIKIPIA CONSERVANCIES ASSOCIATION

TENDER NO: LCA/HWC/BOMAS/2026/846

SCOPE: TEN (10) BOMAS

Introduction

The Laikipia Conservancies Association, hereinafter referred to as the Client or Project Manager, intends to invite Contractors to tender for the proposed construction of predator-proof bomas and related works in identified depredation hotspot locations across Laikipia County.

Proposed works will comprise the construction of a minimum of ten (10) predator-proof livestock bomas and related works.

The project is funded by the Global Environment Facility (GEF) as the prime donor and implemented by Conservation International (CI) as the GEF Implementing Agency, in partnership with the Government of Kenya through the Ministry of Tourism and Wildlife, the State Department for Wildlife, the Kenya Wildlife Conservancy Association (KWCA), the Laikipia Conservancies Association (LCA), and other conservation partners.

Prepared and Issued By

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Tender Reference No.: LCA/HWC/BOMAS/2026/846

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SECTION I: Invitation to Tender

The Laikipia Conservancies Association invites electronic proposals, submitted by email only, from qualified, experienced, and duly registered contractors for the construction of a minimum of ten (10) predator-proof livestock bomas within areas identified as human-wildlife conflict (HWC) depredation hotspots across Laikipia County.

The initiative forms part of Laikipia Conservancies Association's ongoing human-wildlife coexistence programme, aimed at reducing livestock losses to predators and mitigating retaliatory killing of wildlife, thereby supporting both community livelihoods and conservation outcomes.

Interested and eligible bidders are requested to submit both Technical and Financial Proposals in accordance with the requirements set out in this document.

Background and Rationale

Human-wildlife conflict remains one of the most significant threats to coexistence between pastoralist communities and wildlife in Laikipia's rangelands. Livestock depredation by predators such as lions, hyenas, and leopards results in direct economic loss to livestock keepers and frequently triggers retaliatory killing of wildlife, undermining conservation gains.

Predator-proof bomas reinforced livestock enclosures constructed using durable materials such as chain-link mesh, timber/metal posts, and gates have been demonstrated to significantly reduce night-time depredation incidents. Laikipia Conservancies Association, working with its member conservancies and partner organisations, seeks to scale up this proven intervention in identified hotspot areas.

The project is funded by the Global Environment Facility (GEF) as the prime donor and implemented by Conservation International (CI) as the GEF Implementing Agency, in partnership with the Government of Kenya through the Ministry of Tourism and Wildlife, the State Department for Wildlife, the Kenya Wildlife Conservancy Association (KWCA), the Laikipia Conservancies Association (LCA), and other conservation partners.

Objectives of the Assignment

- Construct a minimum of 15 predator-proof bomas in pre-identified depredation hotspot locations within Laikipia conservancies and adjoining community areas.
- Reduce livestock losses to predators, thereby lowering the economic burden on livestock-keeping households.
- Reduce incidences of retaliatory killing of predators, supporting conservancy conservation objectives.
- Build local capacity and community ownership through participatory construction where feasible.
- Ensure all structures meet Laikipia Conservancies Association's technical specifications for durability, predator-proofing standards, and appropriate sizing for household livestock holdings.

Scope of Works

The Contractor shall be responsible for the full construction cycle of each boma, including but not limited to:

- Site verification and confirmation of the 15 (minimum) hotspot locations in liaison with Laikipia Conservancies Association and respective conservancy/community focal points.
- Procurement and transportation of all construction materials (chain-link mesh, posts, gates, wire, fittings, concrete, and associated hardware) to each site.
- Excavation, post-holing, concrete anchoring, and erection of perimeter fencing to Laikipia Conservancies Association's approved predator-proof boma design and specifications.
- Installation of a secure, functional gate/entry point per boma.
- Anti-corrosion treatment and finishing of all metal components.
- Reinstatement of any disturbed ground and site clean-up on completion.

- Handover of each completed boma with sign-off by the beneficiary household and conservancy representative.
- Submission of as-built records, photographic documentation (before, during, after), and a completion report per site.

Detailed technical speicification for a standard boma dimensions, and material specifications shall be provided as an annex to this tender.

Site Schedule

The works shall be carried out at a minimum of ten sites identified as depredation hotspots within Laikipia County. Laikipia Conservancies Association shall confirm the final list of sites and beneficiary households prior to contract commencement. Twelve (12) indicative rows are provided below for bidder reference; the schedule shall be extended to the full confirmed site count by Laikipia Conservancies Association before issuance.

Duration of Assignment

The assignment shall be completed within 12 weeks from the date of contract signing and issuance of the notice to commence. A detailed work plan/Gantt chart showing sequencing across all 15 sites shall be submitted as part of the Technical Proposal.

Defects Liability and Handover

A mandatory three (3)-month Defects Liability Period will apply from the date of provisional handover, during which a 5% financial retention will be withheld to guarantee the prompt rectification of any structural, mechanical, or workmanship defects before final sign-off.

The retention shall be released once all notified defects have been rectified to the satisfaction of Laikipia Conservancies Association and final sign-off has been issued.

Environmental and Regulatory Compliance

- Laikipia Conservancies Association shall be responsible for obtaining any NEMA Environmental Impact Assessment (EIA) licence or approval required prior to commencement of works at each site; the Contractor shall not commence physical works at any site until such approval has been confirmed in writing by the Project Manager.
- The Contractor shall comply with all conditions attached to the NEMA EIA licence/approval throughout execution of the Works.

Eligibility Criteria

- Registered legal entity (company, partnership, or firm) in good standing, with a valid business registration/incorporation certificate.
- Valid KRA PIN and Tax Compliance Certificate.
- Demonstrated experience in fencing, boma construction, or similar rural infrastructure works, with at least two (2) verifiable references/completion certificates from similar assignments in the last 5 years.
- Adequate technical personnel, equipment, and logistical capacity to work concurrently or sequentially across multiple, often remote, sites.
- No conflict of interest with Laikipia Conservancies Association, its staff, or governing board.
- Willingness to engage and, where possible, employ local labour from host communities.
- Not currently blacklisted or debarred from public procurement, and no contract terminated for non-performance in the preceding two (2) years.

Statement of Financial Capacity

Bank information submitted in support of this Statement will be treated as confidential by Laikipia Conservancies Association, used solely for the purposes of evaluation, verification, and contract payment, and handled in accordance with the Data Protection Act, 2019.

Technical Proposal Requirements

Bidders shall submit a Technical Proposal comprising:

- Company profile and evidence of registration/compliance documents.
- Relevant experience and references for similar works.
- Proposed methodology and approach to boma construction and site sequencing.
- Work plan / Gantt chart covering all sites.
- Key personnel CVs and equipment list.
- Health, safety, and environmental management approach.
- Community engagement and local labour approach.

Financial Proposal Requirements

Bidders shall submit a Financial Proposal using Laikipia Conservancies Association's standard Bill of Quantities (BQ) format (see Part B), providing a unit-cost and total-cost breakdown per boma and an aggregate total for the full scope of works. All prices should be quoted in Kenya Shillings (KES).

Confidentiality and Data Protection

All information relating to this tender, including the tender documents, site information, technical and financial proposals, and any data, reports or records arising from the assignment, shall be treated as confidential. Tenderers and the successful Contractor shall not disclose such information to any third party, or use it for any purpose other than preparing a tender or performing the Contract, without the prior written consent of Laikipia Conservancies Association.

Personal data (including staff CVs, referee details, bank details, and community or beneficiary information) shall be collected, processed, stored and shared only as necessary for the purposes of this tender and the Contract, and in accordance with the Kenya Data Protection Act, 2019 and its regulations. Tenderers and the Contractor shall put in place appropriate technical and organisational safeguards against unauthorised access, loss, alteration or disclosure, and shall notify Laikipia Conservancies Association promptly of any suspected data breach.

Laikipia Conservancies Association, Conservation International and the Global Environment Facility may access and process information submitted by tenderers for evaluation, verification, audit and reporting purposes, subject to these safeguards. These obligations continue after the completion or termination of the Contract.

CI Prohibited Practices

LCA-KWCA-Conservation International (CI) requires that all Delivery Partners, tenderers, contractors, consultants and their sub-contractors, employees and agents observe the highest standards of ethics and integrity during the procurement process and in the performance of any resulting contract, and that they do not engage in any Prohibited Practice. For the purposes of this tender, Prohibited Practices include the following:

- **Corrupt practice** – offering, giving, receiving or soliciting, directly or indirectly, anything of value to improperly influence the actions of another party.
- **Fraudulent practice** – any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party in order to obtain a financial or other benefit or to avoid an obligation.
- **Coercive practice** – impairing or harming, or threatening to impair or harm, directly or indirectly, any party or its property to improperly influence the actions of a party.

- **Collusive practice** – an arrangement between two or more parties designed to achieve an improper purpose, including improperly influencing the actions of another party.
- **Obstructive practice** – deliberately destroying, falsifying, altering or concealing evidence material to an investigation, making false statements to investigators, or threatening or harassing any party to prevent disclosure of matters relevant to an investigation, or acting to impede CI's audit or inspection rights.

A tenderer found to have engaged in a Prohibited Practice will have its tender rejected and, where a contract has been awarded, the contract may be terminated, without prejudice to any other remedy available to Laikipia Conservancies Association or Conservation International, including debarment from future procurement and referral to the relevant authorities. Any suspected Prohibited Practice shall be reported promptly to Laikipia Conservancies Association. The full CI Prohibited Practices document is available at the link below, and prevails over this summary:

https://cdn.sanity.io/media-libraries/mlmEWUxEY7eQ/files/65b9b02e6459e78d9dae38955efb5db18076b7d0.pdf

Code of Conduct and Ethics

Tenderers and the successful Contractor shall conduct themselves ethically and with integrity in all dealings under this tender and any resulting contract.

The full Code of Conduct is herein linked (https://www.conservation.org/about/our-commitment-to-ethics/code-of-conduct). Delivery Partners are expected to review and adhere to the principles outlined in the Code of Conduct.

SECTION II: Instructions to Tenderers

1. General, Eligibility and Cost of Tendering

1.1 Laikipia Conservancies Association, as the Employer, invites tenders for the Works Contract described in this document. The successful tenderer will be expected to complete the Works by the Intended Completion Date specified herein.

1.2 All tenderers shall provide, as part of the Qualification Information, a statement that the tenderer is not associated, directly or indirectly, with any consultant or entity that prepared the design or specifications for this project, or that is proposed as Project Manager for the Contract.

1.3 All tenderers shall provide in the Form of Tender and Qualification Information a preliminary description of the proposed work method and schedule as necessary.

1.4 The tenderer shall bear all costs associated with the preparation and submission of its tender, and Laikipia Conservancies Association will in no case be responsible or liable for those costs.

1.5 Tenderers who have been blacklisted, debarred, or whose contracts with any procuring entity have been terminated for non-performance in the last 2 years prior to the date of tender advertisement are not eligible to participate.

1.6 Laikipia Conservancies Association's employees, board members, committee members, and their relatives (spouse and children) are not eligible to participate in this tender.

2. Tender Documents

2.1 The complete set of tender documents comprises: these Instructions to Tenderers; Form of Tender and Qualification Information; Conditions of Contract; Appendix to Conditions of Contract; Specifications/Drawings; Bill of Quantities; and Forms of Securities.

2.2 The tenderer shall examine all instructions, forms, and specifications in the tender documents. Failure to furnish all information required, or submission of a tender not substantially responsive in every respect, will be at the tenderer's risk and may result in rejection.

2.3 Enquiries from prospective tenderers will be addressed via the email *procurement@laikipiaconservancies.org*.

2.4 Before the deadline for submission of tenders, Laikipia Conservancies Association may modify the tender documents by issuing a written addendum, which shall be communicated in writing or by email to all registered bidders.

3. Preparation of Tenders

3.1 All documents relating to the tender and any correspondence shall be in the English language.

3.2 The tenderer shall fill in rates and prices for all items of Works described in the Bill of Quantities. Items for which no rate or price is entered will not be paid for when executed and shall be deemed covered by other rates and prices in the Bill of Quantities.

3.3 All duties, taxes, and other levies payable by the Contractor under the Contract shall be included in the tender price submitted.

3.4 The unit rates and prices shall be quoted in Kenya Shillings.

3.5 Tenders shall remain valid for a period of fourteen (14) days from the submission deadline. Laikipia Conservancies Association may request an extension of this validity period in writing; a tenderer may refuse such a request without prejudice.

3.6 The tenderer shall furnish, as part of the tender, a completed Statement of Financial Capacity.

3.7 Any tender not accompanied by a completed Statement of Financial Capacity documentation shall be rejected.

3.8 The tenderer shall submit only one completed tender document, clearly marked with the tender reference number and tender name.

3.9 The submitted tender shall be typed or written in indelible ink and signed by a person duly authorised to sign on behalf of the tenderer. All pages where alterations or additions have been made shall be initialed.

4. Submission of Tenders

4.1 Proposals must be submitted by email only to *procurement@laikipiaconservancies.org*. Physical or hand-delivered submissions will NOT be accepted.

4.2 The email subject line must clearly state the tender reference number: LCA/HWC/BOMAS/2026/846.

4.3 Technical and Financial Proposals, including the completed Bill of Quantities, should be attached as separate, clearly labelled PDF documents.

4.4 Tenders shall be submitted not later than 15th November 2026, 4:00pm. Any tender received after the deadline will not be considered.

4.5 Tenderers may modify or withdraw their tenders by giving written notice before the submission deadline. No tender may be modified after the deadline.

4.6 Tenderers may only offer discounts or otherwise modify the prices of their tenders by submitting a formal tender modification before the deadline.

5. Tender Opening and Evaluation

5.1 Tenders received by the deadline will be opened and logged by Laikipia Conservancies Association's Procurement Committee. Given the electronic submission format, a physical tender-opening event will not be held; a tender opening register/report shall nonetheless be prepared.

5.2 Information relating to examination, clarification, evaluation, and comparison of tenders shall not be disclosed to tenderers or third parties until the award to the successful tenderer has been announced. Any effort by a tenderer to influence Laikipia Conservancies Association's officials or the evaluation process shall result in rejection of its tender.

5.3 Laikipia Conservancies Association may, at its discretion, request written or email clarification of any tender, including breakdowns of unit rates. No change in the price or substance of a tender shall be permitted except to confirm correction of arithmetic errors.

5.4 Prior to detailed evaluation, Laikipia Conservancies Association will determine whether each tender (a) meets the eligibility criteria; (b) has been properly signed; (c) is accompanied by a completed Statement of Financial Capacity and supporting bank documentation; and (d) is substantially responsive to the tender documents.

5.5 A tender that is not substantially responsive will be rejected and may not subsequently be made responsive by correction or withdrawal of the non-conforming deviation.

6. Award of Contract

6.1 Subject to Clause 6.2, the Contract will be awarded to the tenderer whose tender is substantially responsive and has offered the lowest evaluated tender price, provided the tenderer is eligible and qualified in accordance with this document.

6.2 Laikipia Conservancies Association reserves the right to accept or reject any tender, and to cancel the tendering process and reject all tenders at any time prior to award, without incurring liability to affected tenderers or any obligation to state its reasons.

6.3 The successful tenderer will be notified of the award in writing or by email prior to expiration of the tender validity period. Unsuccessful tenderers will also be informed.

6.4 Failure of the successful tenderer to comply with Clause 6.3 shall constitute grounds for cancellation of the award, and the tenderer may be barred from participating in future tenders issued by Laikipia Conservancies Association for a period of up to two (2) years.

6.5 Tender evaluation shall be carried out within a maximum of 21 calendar days from the closing date of the tender.

7. Corrupt and Fraudulent Practices

7.1 Laikipia Conservancies Association requires that tenderers observe the highest standards of ethics during the procurement process and execution of contracts. A tenderer shall sign a declaration (Section VI) that it has not and will not be involved in corrupt or fraudulent practices.

7.2 In addition, tenderers shall comply with the CI Prohibited Practices and the Conservation International Code of Conduct described in Section I of this document.

8. Appeal Period

8.1 Any bidder who wishes to appeal against the outcome of the tender shall do so in writing within three (3) working days of the date of the notification/regret letter, addressed to: The Chairperson, Procurement Committee, Laikipia Conservancies Association, *procurement@laikipiaconservancies.org*. Letters received after this period shall be treated as null and void.

SECTION III: Tender Evaluation Criteria

After tender opening, tenders will be evaluated in four stages: (1) Preliminary Evaluation, (2) Technical Evaluation, (3) Financial Evaluation, and (4) Due Diligence.

Stage 1: Preliminary Evaluation

Bids will be evaluated based on the criteria below. Bids lacking any of the mandatory documents will be considered non-responsive and eliminated at this stage.

No.	Mandatory Requirement	Marks	Compliant?
1	Copy of Certificate of Incorporation / Registration	1 or 0	
2	Copy of valid KRA Tax Compliance Certificate	1 or 0	
3	Copy of CR12 (or equivalent) generated within the last 12 months	1 or 0	
4	Copy of valid business trading licence	1 or 0	
5	Proof of payment of tender document fee (mobile money receipt or bank deposit slip, showing payment reference number)	1 or 0	
6	Completed Statement of Financial Capacity, with bank details and a bank reference letter or voided/blank cheque attached	1 or 0	
7	Copies of 2 most recent audited financial statements, signed and dated	1 or 0	
8	Evidence of NCA registration (or equivalent works category) with valid annual practising licence	1 or 0	
9	Commitment to undertake the works across all sites within the proposed schedule	1 or 0	
10	Company profile with details of relevant past experience	1 or 0	
11	All pages sequentially paginated and the document duly signed	1 or 0	

Stage 2: Technical Evaluation

Tenders that pass the Preliminary Evaluation will be scored on the following technical criteria. A bidder must score at least 60% of the total available marks to qualify for Financial Evaluation.

No.	Description of Requirement	Max Score
1	Key personnel: technical team leader and site supervisors — qualifications and years of relevant experience	20 Marks
2	Average annual turnover (last 2 audited financial years) relative to the estimated project cost	15 Marks
3	Proposed methodology and work plan/Gantt chart for sequencing works across all sites	15 Marks
4	Proof of similar completed works within the last 5 years (fencing, boma, or rural infrastructure)	20 Marks
5	Equipment and logistical capacity to work across multiple, often remote, sites	15 Marks
6	Health, safety, and environmental management approach	10 Marks
7	Litigation history declaration (sworn affidavit, if any)	5 Marks
	TOTAL	**100 Marks**

Stage 3: Financial Evaluation

Upon completion of Technical Evaluation, a detailed financial evaluation shall follow, comprising three parts:

(a) Determination of Arithmetic Errors — In the event of a discrepancy between the amount in figures and words, the amount in words shall prevail. Where there is a discrepancy between a unit rate and its extended line total, the unit rate as quoted shall prevail unless there is an obvious typographical error.

(b) Comparison of Rates — Items that are significantly under-priced or overpriced may indicate risk of non-delivery or front-loading. Laikipia Conservancies Association may request a detailed cost breakdown for such items before making an award recommendation.

(c) Consistency of Rates — The evaluation committee will compare the consistency of rates for similar items across the Bill of Quantities and note any inconsistencies.

Stage 4: Due Diligence

Laikipia Conservancies Association may subject the top-ranked bidder(s) who pass Technical and Financial Evaluation to a due diligence process, which may include reference checks, site visits to past projects, and verification of submitted documents, prior to final award.

PART B: Financial (Bill of Quantities)

It should be noted that the quantities provided in this Bill of Quantities are approximate and indicative only. The Bidder is required to price each item and indicate the site/facility name on each completed BQ, where more than one copy is required for multiple sites of differing scale.

Bill of Quantities — Per Standard Boma

Bidders are required to complete the Bill of Quantities below in full. Rates and amounts should reflect the cost of constructing ONE standard predator-proof boma to Laikipia Conservancies Association specifications; the Site Schedule and Grand Summary should reflect pricing for the full scope (minimum 15 bomas). Bidders may attach a separate signed/stamped BQ sheet if more space is required.

Element 1: Site Preparation and Setting Out

Item	Description	Unit	Qty	Unit Rate (KES)	Amount (KES)	Remarks
1	Site clearance of bush, shrubs, and grass; cart away debris	SM	300			
2	Setting out of boma perimeter to approved dimensions	Item	1			
3	Excavation of post holes to specified depth	No.	24			

Element 2: Posts, Foundations and Anchoring

Item	Description	Unit	Qty	Unit Rate (KES)	Amount (KES)	Remarks
1	Supply and erection of corner/main posts (100mm dia. steel or treated timber)	No.	4			
2	Supply and erection of intermediate posts at 3m centres	No.	20			
3	Concrete anchoring/footing for each post (Class 15 mix)	No.	24			
4	Backfilling and compaction around posts	No.	24			

Element 3: Mesh, Gate and Fittings

Item	Description	Unit	Qty	Unit Rate (KES)	Amount (KES)	Remarks
1	Supply and fixing of chain-link mesh, 2.4m high, heavy gauge, to full perimeter	LM	60			
2	Supply and fixing of steel gate/entry structure with locking device	No.	1			
3	Tie wire, U-nails, turnbuckles, and associated fixings	Item	1			
4	Barbed wire top strand (3 lines) for additional deterrence	LM	60			
5	Anti-corrosion primer and finishing paint to all metal components	SM	40			

Element 4: Transport, Labour and Site Reinstatement

Item	Description	Unit	Qty	Unit Rate (KES)	Amount (KES)	Remarks
1	Transport of materials to site (per boma, average distance)	Item	1			
2	Labour — skilled (fabrication, welding, fixing)	Item	1			
3	Labour — unskilled (excavation, general assistance)	Item	1			
4	Site reinstatement and clean-up on completion	Item	1			
5	Handover documentation and photographic record per site	Item	1			
6	Other (specify)	Item	1			
	Subtotal (per boma)					
	Contingency (%)					
	VAT / Applicable Taxes					
	TOTAL COST PER BOMA (KES)					

Site Schedule and Summary — All Sites

The unit cost per boma established in the Bill of Quantities above shall be applied to each site. Twelve (12) rows are shown below for pricing reference; Laikipia Conservancies Association shall extend this schedule to the full confirmed site count (minimum 15) prior to contract signing, applying the same unit cost unless site-specific conditions are flagged.

Site No.	Community / Facility	Conservancy / County	Cost (KES)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
	SUBTOTAL — ALL SITES		

Grand Summary — Full Scope of Works

Item	Description	No. of Bomas	Total Amount (KES)
1	Subtotal — all sites (from Site Schedule above)		

Item	Description	No. of Bomas	Total Amount (KES)
2	Mobilisation / demobilisation costs (if quoted separately)		
3	Supervision / project management costs (if quoted separately)		
	GRAND TOTAL (KES) — Inclusive of All Taxes		

(Carried to Form of Tender)

Bidder Name: _____

Authorised Signature: _____ Date: _____

Company Stamp/Seal: